St Bartholomew's CE Multi Academy Trust
Sedgley Road
Penn
Wolverhampton
West Midlands
WV4 5LG

Woodfield Primary School
Headteacher: Philip Salisbury
Telephone: 01902 558835
Email: woodfieldprimary@wolverhampton.gov.uk

CEO: Katy Kent

21 June 2021

Dear Parent/Carer

We are writing to let you know that children and young people with a current / protected benefits-related Free School Meals (FSM) claim are being offered free access to activities and food, funded through the City of Wolverhampton Council's Holiday Activities and Food (HAF) Programme during the summer 2021 school holidays (22 July to 1 September 2021).

To access HAF-funded activities and food provision for free, your child must be attending a qualifying Wolverhampton school or Academy and have a current / protected benefits-related Free School Meals (FSM) in place.

You will need to register your interest online at **https://www.wolverhampton.gov.uk/HAF** **or by phone[1] between 21 and 28 June 2021 inclusive**, if your child is attending a qualifying school in Wolverhampton and:

- your child has a current / protected FSM claim in place; or
- you meet the statutory eligibility criteria for benefits-related Free School Meals (FSM), not Universal Infant Free School Meals (UIFSM)

If you don't meet these requirements, please contact the school office to discuss your circumstances in confidence.

UIFSM are free meals provided to all children in Reception, Year 1 and Year 2, regardless of their family circumstances. These are only available to children who are attending school.

Help with your application

- Please **only apply once**
- When your application has been successfully submitted, you will see a message on the screen **and** receive an automated acknowledgement email to the address provided on application
- If you **don't have access to the internet**, **or don't have an email address** please:
    - Let us know – we can help you to complete your application; or
    - [1]Call the Stay Safe, Be Kind Helpline on 01902 290241*. If you call before Monday 21 June 2021, they will not be able to help you with your application
- The **deadline to apply is Monday 28 June 2021**
    - If you do not apply before this date, your child will not be able to access HAF-funded activities and food for free during the summer 2021 school holidays, even if they are eligible to receive FSM during term-time

St Bartholomew's CE Multi Academy Trust is a private company limited by guarantee, with charitable status, registered in England and Wales (company number: 10312858) and whose registered office address is at St Bartholomew's Church of England Primary School, Sedgley Road, Penn, Wolverhampton WV4 5LG.

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If your application is successful

- If your application is successful, you will receive a second email by Sunday 11 July 2021
- This email will include information about how to access your child's HAF-funded activities and food for free
- If you think that you should have received a second email but you haven't by Sunday 11 July 2021, please first check your 'junk/spam' email, then call 01902 290241* or email freeschoolmeals@wolverhampton.gov.uk **between Monday 12 and Friday 16 July 2021**. You will need to provide a copy of the acknowledgement email you received when you completed your online application

If your application is **not** successful, or you need urgent help in the meantime, please speak with the school office in confidence, call 01902 290241* or visit the Council's Stay Safe Be Kind website (www.wolverhampton.gov.uk/staysafebekind) for information about other support that might be available to you.

**the Stay Safe Be Kind helpline is open during office hours (Mondays to Fridays only, excluding Bank Holidays).*

City of Wolverhampton Council will be closed on Bank Holiday Monday 30 August 2021 and will reopen on Tuesday 31 August 2021.

Kind regards

Philip Salisbury
Headteacher

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